

Information for Pitching Artists, Producers & Companies

- WA Showcase will be held at [Subiaco Arts Centre](#), 180 Hamersley Road, Subiaco.
- If you are doing a Pitch, Pitch Plus or Profile, your pitch will take place on the stage of the Main Auditorium. If you are doing a Ponder, this will take place in either the Gallery (downstairs), Rehearsal Room (upstairs), or the Foyer near the Registration Desk.
- All Pitches, Pitch Pluses or Profiles will be photographed and filmed for archives. The Ponder sessions will be photographed but will not be filmed as they run concurrently.
- If you need assistance at any time, come to the Registration Desk or find a CircuitWest staff member. We will be happy to help or direct you to where you need to be.

STAY IN THE LOOP

- Please keep an eye on our website for all the latest news and updates!
- If you don't already, we would love you to follow us on [Facebook](#) and [Instagram](#).
- We'd also love you to tag @circuitwest in your photos with #washowcase2024

GETTING TO THE VENUE

- Please ensure you leave plenty of time for travel and parking so that you can find the venue, visit the **Registration Desk**, find your way backstage and be ready for your pitch.
- We recommend that you avoid driving to WA Showcase as no general parking is available. A limited number of paid parking and street parking spots are available with 2 or 3-hour time limits.
- You can visit Subiaco Arts Centre's [website](#) for more information about parking and transport options, or [here](#) for more details about local parking.
- [Daglish Train Station](#) is a 10-minute walk to Subiaco Arts Centre.
- Our hosts, friends and colleagues at Subiaco Arts Centre thank you in advance for not parking in any of the venue's reserved maintenance and loading bays.

WHEN TO ARRIVE TO PITCH

- We ask that you **arrive 30-minutes prior to your pitch's session time**.
- At the absolute latest, please arrive 30-minutes prior to the estimated starting time for your pitch. You will be advised on your estimated starting time by CircuitWest.
- The pitching program can run slow or fast on the day. This means that all scheduled times are approximate and may change at short notice. Please be early, not on time!

Example

Your pitch session	Session 3, Wednesday 6 August 12-1pm
Your estimated pitch time	12.30pm (30 minutes before your pitch session)
Requested arrival time	11.30am at the Registration Desk
Latest possible arrival time	12pm (30 minutes before your estimated pitch time)

WHAT TO DO WHEN YOU ARRIVE TO PITCH

If you're arriving at Subiaco Arts Centre for the first time:

- Please sign in at the Registration Desk to collect your name tag and lanyard.
- The Registration Desk is upstairs in the Foyer. Entry is through the double doors if you are walking in from the outdoors ramp. You can also enter Subiaco Arts Centre from the ground floor and walk up the main staircase to the Foyer.

If you've signed in earlier that day but your pitch is coming up:

- Please visit the Registration Desk to let our team know you're here to pitch.

WHAT TO DO ONCE YOU'VE VISITED THE REGISTRATION DESK

- Head backstage to introduce yourself to our production manager, Steve Carr.
- You are welcome to wait backstage or in the Main Auditorium's green room that's accessible from the backstage area. Please be respectful of other people's pitches and keep noise to a minimum while you are waiting to deliver your pitch.
- You are also welcome to sit in the Main Auditorium and watch the pitches that are on before yours. Please make sure you end up backstage 15-minutes before your pitch.

AFTER YOUR PITCH

- Once you've finished your pitch and taken your applause, please leave the stage the way you entered and head back to the foyer the same way you came in. You are welcome to come back into the Main Auditorium to watch the rest of the session.

CATERING

- Catering is included for registered delegates and will be served in the Undercroft.
- If you have indicated a request for a special dietary requirement in your registration, this will be catered for separately from the main buffet items. We politely ask other delegates not to take someone else's specially prepared, dietary-specific meal.
- The Subiaco Arts Centre bar will be operating as a cash bar during the Pinnacle Awards on Tuesday evening, and also on Wednesday evening.

SUSTAINABILITY

- Our commitment to sustainability means our program is fully [digital](#).
- We are also proud to be providing a recycling solution for all lanyards and name tags. You can leave yours in our [TerraCycle Zero Waste Box](#) at the registration desk.